

# Bilingual Counselor, Student Advocate Center

## Why Join Us

At the National Student Loan Program (NSLP), we hire the most talented people for our teams. We have a passion for helping students understand and manage their student loans and get more knowledgeable about managing their money in general. Our motto is "Helping Educate Responsible Repayment Options", and we provide each borrower guidance and understanding through respect and dedication.

## What you'll do!

Our **Bilingual Counselors** provide free assistance in understanding information, tools, and resources available on student loans. We communicate with current and past students via inbound & outbound calls, email, and webchat to guide them through the options and resources available on existing student loans.

### **What We Offer**

- Support. We'll provide a positive environment and provide you the tools for success with annual performance reviews and opportunities for salary increases.
- Comprehensive Training Program
- Professional Growth and Career Development
- A fun, Casual Work Environment that values a Work-Life Balance.
- Potential to earn Hybrid Work from Home & Office Schedule
- **Hourly Rate**: \$18.00
- Based on a standard full-time schedule (40 hours per week), this is equivalent to an annual salary of approximately \$37,440.
- Benefits! (Medical, Dental, Vision, Life Insurance, and two retirement benefits with a 100% 401(k) match!)
- We value education and offer tuition reimbursement of up to \$5,250 per calendar year.
- Ten paid holidays, 1 floating holiday, and Christmas week paid holiday closedown, plus 12 days of vacation and 10 days of sick time annually.

#### **Available Hours**

Full-time hours: Monday through Friday, 10 am - 7 pm

## What you'll have!

- Problem-solving Skills
- Listening Skills
- Superior communication skills
- Bilingual Skills in English/Spanish
- Strong work ethic, integrity, and the will to win
- Strong attention to detail
- Stable work history
- High School Diploma or GED equivalent; Associate's degree (A.A.) or equivalent from a two-year college or technical school preferred; or one-year experience and/or training; or equivalent combination of education and experience
- The position is located in <u>Lincoln, NE</u>; the employee must reside within driving distance of our office location
- Successful completion of a background investigation is required

## **How to Apply**

If you want to assist others by guiding them towards successful student loan repayment, apply today and submit your resume, and cover letter on our ADP Workforce Now site at <a href="https://bit.ly/3zTapYU">https://bit.ly/3zTapYU</a> or send via email to <a href="https://bit.ly/3zTapYU">hrt@fes.org</a>. Visit our website at <a href="https://www.nslp.org">www.nslp.org</a>.

FES and NSLP takes affirmative action to ensure that applicants with job-related qualifications are employed and employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, intellectual disability, mental disability or physical disability.

**Equal Opportunity Employer**