
JANUARY

Update Net Price Calculator (NPC)
Tentative Federal Campus-based Funding Level Notifications Posted to the eCB Website by January 31
Conduct Random File Reviews
Monthly Title IV Aid Reconciliation

FEBRUARY

Request for a waiver of the 2019–20 award year penalty of FWS and FSEOG for the underuse of 2017–18 award year funds due February 4
IPEDS Reporting – Student Financial Aid; Graduation Rates; 200% Graduation Rates; Admissions; Outcome Measures due February 13
Draft Cohort Default Rates made available to schools by ED; Incorrect Data Challenge due in 45 days
Monthly Title IV Aid Reconciliation

MARCH

The Institutional Application and Agreement for Participation in the Work Colleges Program for the 2019–2020 award year due March 4
Conduct Random File Reviews
Assist with Annual Catalog Review and Update
Monthly Title IV Aid Reconciliation
Quarterly Financial Aid Website Review and Update

APRIL

Final Federal Campus-based Funding Level Authorizations Posted to the eCB Website by April 1
Update Gainful Employment Program Disclosures using the 2019 Template
IPEDS Reporting – Fall Enrollment; Finance; Human Resources; Academic Libraries due April 10
Request for a waiver of the FWS Community Service Expenditure Requirement for the 2019–2020 award year due April 22
Monthly Title IV Aid Reconciliation

MAY

Conduct Random File Reviews
Monthly Title IV Aid Reconciliation

JUNE

Application Processing Systems Specifications for Software Developers Guide (DRAFT) Available for 2020-2021
Electronic Data Exchange (EDE) Technical Reference (DRAFT) Available for 2020-2021
Complete Final Closeout for DL for prior year due June 30
Monthly Title IV Aid Reconciliation
Quarterly Financial Aid Website Review and Update

JULY

New Federal Verification Regulations Published by July 1
Conduct Random File Reviews
Monthly Title IV Aid Reconciliation

AUGUST

The Campus-Based Reallocation Form designated for the return of 2018-2019 funds and the request for supplemental FWS funds for the 2019-2020 award year due mid-August
Electronic Data Exchange (EDE) Technical Reference (FINAL) Available for 2020-2021
EFC Formula Guide Available for 2020-2021
SAR Comment Codes and Text Available for 2020-2021
ISIR Guide Available for 2020-2021
Summary of Changes to the Application Processing System (SCAPS) Guide Available for 2020-2021
Monthly Title IV Aid Reconciliation

SEPTEMBER

Constitution Day Activities to take place on campuses on or near September 17
FAFSA on the Web Demo Site available at <http://fafsademotest.ed.gov/> for 2020-2021
EDEXpress for Windows, Release 1.0 Available for 2020-2021
CPS Test System User Guide Available for 2020-2021
Conduct Random File Reviews
Official Cohort Default Rates made available to schools by ED by September 30;
Uncorrected Data Adjustments due in 30 days
Monthly Title IV Aid Reconciliation
Quarterly Financial Aid Website Review and Update

OCTOBER

FISAP due October 1
FAFSA on the Web Available on October 1 for 2020-2021
IRS Data Retrieval Tool Available on October 1 for 2020-2021
FAA Access to CPS Online Available on October 1 for 2020-2021
Annual Security Report (ASR) Notification due October 1
Pell Closeout for Current Year due October 1
Gainful Employment Reporting for 2018-2019 due October 1
Distribution of SARs/ISIRs for 2020-2021 on October 2
IPEDS Reporting – Institutional Characteristics; Completions; 12 Month Enrollment due October 17
Federal Pell Grant Payment and Disbursement Schedules Available for 2020-2021
Web-based Clery Act Annual Survey Data Collection due to ED typically mid-October
Monthly Title IV Aid Reconciliation

NOVEMBER Application Processing System Specifications for Software Developers Guide (FINAL)
Available for 2020-2021

Written Title IV Policies and Procedures Review and Update

Conduct Random File Reviews

Monthly Title IV Aid Reconciliation

DECEMBER TG Number Confirmation for Staff and Designated Vendors due to ED early December

FISAP Final Edit Corrections due mid-December

Default Prevention and Management Plans for Schools with Cohort Default Rates at 30% and higher due end of December

Monthly Title IV Aid Reconciliation

Quarterly Financial Aid Website Review and Update

About Inceptia

Inceptia, a division of National Student Loan Program (NSLP), is a nonprofit organization committed to offering effective and uncomplicated solutions in financial aid management, default prevention, and financial education. Our mission is to support schools as they launch brilliant futures for students, armed with the knowledge to become financially responsible citizens. Since 1986, we have helped more than two million students at 5,500 schools reach their higher education dreams. Each year, we help nearly 280,000 students learn how to pay for college, borrow wisely, resolve their delinquency issues, and repay their student loan obligations. Our solutions are designed to support student success by helping financial aid administrators maximize resources, so they can spend more time focusing on students. Visit [Inceptia.org](https://www.inceptia.org) for more information.

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